DOCUMENTATION REQUIREMENTS

Asthma and/or Allergies

Guidelines for Disability Documentation

The following guidelines are provided for evaluators, physicians, medical professionals, students and family members to guide the process of submitting documentation to the Director of Accessibility Services at Elmira College. Our goal in providing these guidelines is to facilitate the review process for students with disabilities requesting accommodations.

- Documentation must be printed on official letterhead and signed by the credentialed professional.
- Documentation must be submitted by a qualified practitioner who is not a family member of the student.
- Reasonable accommodations are determined based on the nature and resulting impairment(s) due to the disability.
- While the law requires that priority consideration be given to the specific methods requested by a student, it does not imply that a particular accommodation must be granted if it is deemed not reasonable or other suitable techniques are available.
- Missing disability documentation information may result in a delay in reviewing a student’s request for accommodations.

Documentation Requirements for Asthma and/or Allergies

In order for the Director of Accessibility Services to determine eligibility for specific accommodations, documentation regarding a student’s asthma and/or allergies must include the following information:

- Statement of diagnosis(es)
- Date and/or age of onset of asthma/allergies
- Description of the nature, frequency and severity of the asthma/allergy symptoms
Description of specific allergens (environmental and/or food)

Discussion of any previous exacerbations which have required immediate treatment (including any hospitalizations) (please include dates)

Discussion of any previous and current treatments including frequency (i.e., nebulizer treatments, allergy injections, steroid treatments, etc.)

List of all current medication(s) including dosage(s) and frequency (including use of Epipen)

Description of any adverse side effects due to medications (if applicable)

Specific recommendations for accommodations including a rationale for each based on the student’s functional limitations

Name and title, license # with state (if applicable), address, phone number, fax number, e-mail address and signature of medical professional

Documentation may be submitted to:

Carolyn Draht
Director of Accessibility Services
Elmira College
One Park Place
Elmira, NY 14901

Fax: (607) 735-1759

E-mail Attachment: cdraht@elmira.edu